



NOMINATIONS FOR STAFF FELLOWS 2020-2021

Nominations for a Staff Fellow to the FSMB Board of Directors are now being accepted from FSMB Member Medical Boards, the Board of Directors and Administrators in Medicine (AIM). The FSMB board will appoint a Staff Fellow at its February 2021 meeting.

Nomination Deadline

Those wishing to nominate a Staff Fellow to the FSMB Board of Directors should do so no later than **December 31, 2020**.

Eligibility Requirements

FSMB Bylaws Article II, Section B(2) defines Staff Fellow as *an individual hired or appointed and who is responsible for the day-to-day supervision and performance of the administrative duties and functions for which a medical board is responsible. Each member board may denote only one individual to serve as a Staff Fellow of the FSMB. No individual shall continue as a Staff Fellow upon termination of employment by or service to the Member Medical Board.*

A current list of individuals designated as Staff Fellows of the Member Medical Boards can be found on pages 3-5.

Responsibilities

The Staff Fellow will serve a two-year term and will be eligible to be reappointed to one additional term. The newly appointed Staff Fellow will take part in the Investiture of the Board at the 2021 Annual Meeting on **Saturday, May 1** and join the Board at its first meeting of the year on the following morning, **May 2**. A document outlining the responsibilities of the Board of Directors and time commitment for the 2021-2022 fiscal year can be found on pages 6-7.

Documentation Requirements

The following documents should be submitted as part of the nomination process:

1. Letter of nomination providing background information on the nominee and a description of the individual's ability and commitment necessary to fulfill the responsibilities of the Board. The letter should be addressed to:

Cheryl L. Walker-McGill, MD, MBA, Chair
Federation of State Medical Boards

2. A CV Summary (**maximum of 5 pages**) and/or bio of the nominee.

Documentation Submission

The letter of nomination and CV/bio should be submitted **electronically** to Pat McCarty, Director of Leadership Services, at pmccarty@fsmb.org. **Please submit all documents in one email.**

A confirmation acknowledging receipt of the documents will be sent within two business days. If you do not receive confirmation, or for questions, please contact Ms. McCarty by email or at 817-868-4067.

BOARD/ORG	FULL NAME	TITLE
ALABAMA COMMISSION	George C. Smith, Sr., MD	Chairman (Board Member Fellow) (communications go to him)
ALABAMA MEDICAL	William M. Perkins	Executive Director
ALASKA	Alysia D. Jones	Executive Administrator
ARIZONA MEDICAL	Patricia E. McSorley, JD	Executive Director
ARIZONA OSTEO	Justin Bohall	Executive Director
ARKANSAS	Amy E. Embry	Executive Director
CALIFORNIA MEDICAL	William J. Prasifka	Executive Director
CALIFORNIA OSTEO	Mark M. Ito	Executive Director
COLORADO	Paula E. Martinez, MBA	Program Director
CONNECTICUT	Jeffrey A. Kardys	Admin Hearings Special Bd Liaison
DELAWARE	Devashree M. Singh, MBA	Executive Director
DISTRICT OF COLUMBIA	Frank B. Meyers, JD	Executive Director
FLORIDA MEDICAL	Claudia Kemp, JD	Executive Director
FLORIDA OSTEO	Kama Monroe, JD	Executive Director
GEORGIA	LaSharn Hughes, MBA, CMBE	Executive Director
GUAM	Zennia Cruz Pecina, MSN, RN, CCHP	Executive Director
HAWAII	Ahlani K. Quiogue	Executive Officer
IDAHO	Anne K. Lawler, JD, RN	Executive Director
ILLINOIS	NONE	NONE
INDIANA	Laura A. Turner, JD	Board Director
IOWA	Kent M. Nebel, JD	Executive Director
KANSAS	Tucker Poling, JD	Executive Director
KENTUCKY	Michael S. Rodman	Executive Director
LOUISIANA	Vincent A. Culotta, Jr., MD	Executive Director
MAINE MEDICAL	Dennis E. Smith, JD	Executive Director
MAINE OSTEO	Susan E. Strout	Executive Secretary
MARYLAND	Christine A. Farrelly	Executive Director
MASSACHUSETTS	George Zachos, JD	Executive Director
MICHIGAN MEDICAL	Debra Gagliardi, JD	Bureau Director
MICHIGAN OSTEO	Debra Gagliardi, JD	Bureau Director
MINNESOTA	Ruth M. Martinez, MA	Executive Director
MISSISSIPPI	Kenneth E. Cleveland, MD	Executive Director
MISSOURI	Connie Clarkston	Executive Director

BOARD/ORG	FULL NAME	TITLE
MONTANA	Samuel Hunthausen	Executive Director
NEBRASKA	Jesse Cushman	Program Manager
NEVADA MEDICAL	Edward O. Cousineau, JD	Executive Director
NEVADA OSTEO	Sandra L. Reed, MPA	Executive Director
NEW HAMPSHIRE	Penny Taylor	Board Administrator
NEW JERSEY	William V. Roeder, JD	Executive Director
NEW MEXICO MEDICAL	Sondra K. Frank, JD	Executive Director
NEW MEXICO OSTEO	Roberta Perea	Board Administrator
NEW YORK PMC	Paula M. Breen	Director
NEW YORK STATE	Stephen J. Boese, MSW	Executive Secretary
NORTH CAROLINA	R. David Henderson, JD, CMBE	Chief Executive Officer
NORTH DAKOTA	Sandra DePountis, JD	Executive Director
NO MARIANA ISLANDS	Esther S. Fleming	Executive Director
OHIO	Stephanie M. Loucka, JD	Executive Director
OKLAHOMA MEDICAL	Lyle R. Kelsey, MBA, CAE, CMBE	Executive Director
OKLAHOMA OSTEO	Michael T. Leake, Jr., JD	Executive Director
OREGON	Nicole A. Krishnaswami, JD	Executive Director
PENNSYLVANIA MEDICAL	Suzanne M. Zerbe	Administrator
PENNSYLVANIA OSTEO	Aaron Hollinger	Administrator
PUERTO RICO	Norma I. Torres Delgado, MHSA	Executive Director
RHODE ISLAND	James V. McDonald, MD, MPH	Chief Administrative Officer
SOUTH CAROLINA	Sheridon H. Spoon, Esq	Administrator
SOUTH DAKOTA	Margaret B. Hansen, PA-C, MPAS, CMBE	Executive Director
TENNESSEE MEDICAL	Angela M. Lawrence, MSM	Executive Director
TENNESSEE OSTEO	Angela M. Lawrence, MSM	Executive Director
TEXAS	Stephen Brint Carlton, JD	Executive Director
UTAH MEDICAL	Larry Marx, MPA	Bureau Manager
UTAH OSTEO	Larry Marx, MPA	Bureau Manager
VERMONT MEDICAL	David K. Herlihy, Esq	Executive Director
VERMONT OSTEO	Corey Young	Administrator
VIRGIN ISLANDS	Deborah K. Richardson-Peter, MPA	Director
VIRGINIA	William L. Harp, MD	Executive Director
WASHINGTON MEDICAL	Melanie C. de Leon, JD, MPA	Executive Director

BOARD/ORG	FULL NAME	TITLE
WASHINGTON OSTEO	Renee Fullerton, MPH	Executive Director
WEST VIRGINIA MEDICAL	Mark A. Spangler, MA	Executive Director
WEST VIRGINIA OSTEO	Jonathan T. Osborne, Esq	Executive Director
WISCONSIN	Valerie Payne	Executive Director
WYOMING	Kevin D. Bohnenblust, JD, CMBE	Executive Director

RESPONSIBILITIES OF THE FSMB BOARD OF DIRECTORS

The FSMB Board of Directors is responsible for the control and administration of the FSMB and reports to the House of Delegates; the Board provides leadership in the development and implementation of the FSMB's Strategic Goals and the Board's Annual Action Plan; the Board is responsible for governing and conducting the business of the corporation, including supervising the President/CEO; and, under the leadership of the Chair and President/CEO, represents the FSMB to other organizations and promotes recognition of the FSMB as the premier organization concerned with medical licensure and discipline. The Board of Directors is the fiscal agent of the corporation.

GENERAL RESPONSIBILITIES

The Board of Directors is responsible for the following:

1. Setting goals, objectives and priorities necessary to achieve the FSMB Strategic Goals.
2. Setting goals, objectives and critical success factors for the President/CEO.
3. Ensuring effective management of the FSMB's financial resources.
4. Approving systems for assessing and addressing needs of Member Medical Boards.
5. Implementing adopted Board of Directors professional development and self-assessment plans.
6. Promoting use of FSMB services among targeted customer groups.
7. Enhancing communication with and among Member Medical Boards.
8. Enhancing support and education for Member Medical Board executives and their staff.

TIME COMMITMENT

Board Meetings

The Board of Directors will meet five times during the FY 2022 fiscal year:

- **May 2, 2021 (2 hrs)** – Minneapolis, Minnesota (immediately following the Annual Meeting)
- **July 2021** – *Meeting Date and Site TBD (traditionally, a board retreat for 6 days, including travel days)*
- **October 2021** – *Meeting Date and Site TBD (traditionally, 4 days, including travel days)*
- **February 2022** – *Meeting Date and Site TBD (traditionally, 4 days, including travel days)*
- **April or May 2022** – *Meeting Date (1 day) and Site TBD (in conjunction with the Annual Meeting)*

2021 Board of Directors Hill Visits

The Board of Directors may be asked to participate in “Hill Visits” in **June 2021** (*dates TBD*) in Washington, DC.

New Directors Orientation

Newly elected directors will be asked to participate in a New Directors Orientation in **June 2021** (*meeting date and site TBD*).

Board of Directors Member Medical Board Liaison Program

A director's participation in the Board of Directors Member Medical Board Liaison Program may involve telephone communications with Member Medical Board leadership (dependent upon the leadership's availability) and/or travel to a Member Medical Board location (i.e., "board site visit") in partnership with FSMB staff to meet with the Member Medical Board representatives. New Directors may be asked to participate in one or two site visits during their first year on the Board of Directors, schedule permitting.

Subcommittees of the Board of Directors

All directors will be appointed to one subcommittee of the Board of Directors, which include the Awards, Governance and Planning Committees. Additionally, three directors will be elected by the Board to participate on the Executive, Compensation and Investment Committees with the officers of the Board.