

**FEDERATION OF STATE MEDICAL BOARDS
2022 ANNUAL HOUSE OF DELEGATES MEETING**

Report of the Rules Committee

Presented by: Sarvam P. TerKonda, M.D., Chair
Saturday, April 30, 2022

Members Present:

Sarvam P. TerKonda, M.D., Chair
Vincent A. Culotta, Jr., MD
Sarah H. McClain
Otto F. Sabando, DO

Others Present:

Humayun J. Chaudhry, D.O., President and CEO
Eric Fish, J.D., Chief Legal Officer
Linda Gage-White, M.D., Parliamentarian
Sandra McAllister, Executive Administrative Associate, recorder

Mr. Chairman, Members of the Federation of State Medical Boards:

Your Committee on Rules recommends the following:

1 **I. House Security:**
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3 Maximum security shall be maintained at all times to prevent disruptions of the Annual
4 Business Meeting. Only those individuals with secure log-in shall be permitted to participate
5 using an electronic platform.
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7 **II. Credentials:**
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9 Only those voting representatives registered as remote participants shall be allowed to cast
10 votes using remote electronic means. Voting credentials cannot be transferred from the
11 official voting delegates to another after the meeting is called to order.
12

13 **III. Order of Business:**
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15 The agenda as published in the delegate's handbook shall be the official agenda for the
16 Annual Business Meeting. This may be modified by the presiding officer or by majority vote
17 of the House.
18

19 **IV. Privilege of the Floor:**
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21 All classes of membership shall have the right of the floor at meetings of the House upon
22 request of a delegate and approval of the presiding officer. The presiding officer shall have
23 the discretion to structure and limit discussion, as needed for the orderly conduct of the
24 meeting.
25
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27 **V. Procedures of the Annual Business Meeting:**

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29 The presiding officer shall appoint tellers for the purpose of assisting in the election process
30 and certification of votes. In appointing a teller, the presiding officer may appoint any
31 individual who can confirm accuracy of any electronic balloting as a teller. Tellers shall not
32 be designated voting delegates at the Annual Business Meeting.

33

34 The presiding officer shall appoint a parliamentarian to advise on all procedural questions
35 using the Federation Bylaws and *American Institute of Parliamentarians Standard Code of*
36 *Parliamentary Procedure* (last revised 2012). The parliamentarian shall only advise on
37 procedural issues when there is a dispute or question and shall not participate in the general
38 discussion.

39

40 All issues not decided by voice vote shall be decided by electronic balloting. In the event
41 electronic balloting is not possible because of technical or other reasons, voting
42 representatives participating using the remote electronic platform shall communicate their
43 vote through an electronic communication to a teller.

44

45 **VI. Nominations:**

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47 The report of the Nominating Committee is presented as a list of candidates and does not
48 require a second. At an appropriate time, the presiding officer shall introduce all nominations
49 for office. Candidates for officers, directors, and the Nominating Committee must be Board
50 Member Fellows at the time of election.

51

52 **VII. Elections:**

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54 The elections shall be conducted in accordance with the Bylaws of the Federation. The
55 presiding officer may call for a vote at any time during the meeting. If there is only one
56 candidate for office, then that individual shall be declared elected by acclamation.

57

58 Election to an officer/director slot requires a majority of the votes cast and all other elected
59 positions shall be elected by a plurality vote. A majority is one more than one-half (1/2) of
60 the number of delegates voting. A plurality vote is more votes than the number received by
61 any other candidate.

62

63 The top vote getters shall be elected until all positions are filled when the position requires
64 election by a plurality vote.

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66 If more than one seat on the Board of Directors is to be filled from a single list of
67 candidates, and if one or more seats are not filled by majority vote on the first ballot, a
68 runoff election shall be held with the ballot listing candidates equal in number to twice the
69 number of seats remaining to be filled. These candidates shall be those remaining who
70 received the most votes on the first ballot. The same procedures shall be used for any
71 subsequent runoff elections.

72

73 When it is necessary to meet the minimum Bylaws requirement for election of a non-
74 physician director, election of a non-physician director from the field of non-physicians shall

75 precede election of other at-large candidates to the Board of Directors, and the
76 election shall be for a full 3-year term at-large position. Non-physician candidates not
77 elected for this position shall join the slate of physician candidates for any remaining at-
78 large positions.

79
80 Full-term at-large positions shall be filled first. In the event any slot on the Board of
81 Directors is vacated by previous election or other reason, the partial at-large slots are to be
82 filled first in sequential order based on number of years remaining on the term, with the
83 ballot including the names of all candidates who were not selected for a full-term at-large
84 position.

85
86 Following election of the full-term at-large positions, the partial term at-large positions shall
87 be filled individually, with the slate(s) including the remaining at-large candidates.

88
89 In the event of a deadlock, or tie for a single position, up to two additional runoff elections
90 shall be held. Prior to each election, the presiding officer shall cast a sealed vote that shall be
91 counted only to resolve a tie that cannot be decided by these additional runoff elections.

92
93 A legal ballot shall be one that is (1) communicated electronically, (2) marked with the
94 legible name of a qualified candidate(s) in that election, or (3) sent via text message by
95 remote participant to a preassigned teller.

96
97 A ballot containing votes for more than the number of positions to be filled is invalid. A
98 ballot containing more than one vote for the same person is invalid.

99
100 In accordance with *American Institute of Parliamentarians Standard Code of Parliamentary*
101 *Procedure* (last revised 2012), no proxies shall be accepted in the voting process.

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103 The presiding officer shall announce the election results as soon as appropriate.

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105 I want to thank the committee participants.

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108 Respectfully submitted,

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112 Sarvam P. TerKonda, M.D.
113 Chair